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AGENDA COVER MEMO

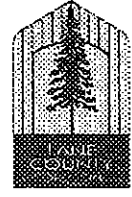
AGENDA DATE:

TO: Board of County Commissioners

DEPARTMENT: Health & Human Services

PRESENTED BY: Rob Rockstroh

AGENDA TITLE: ORDER _____ / IN THE MATTER OF APPOINTING ONE NEW MEMBER TO THE LANE COUNTY HEALTH ADVISORY COMMITTEE



I. MOTION

ORDER _____ / In the Matter of Appointing New Member to the Lane County Health Advisory Committee.

II. ISSUE OR PROBLEM

There is one vacancy on the Health Advisory Committee due to member resignation.

III. DISCUSSION

A. Background

The Health Advisory Committee recommends to the Public Health Administrator and advises the Board of Health and the Board of Commissioners on matters of public health, including: planning, policy development, control measures, funding, public education, advocacy, and community liaison. The Committee provides a link between the community and the Public Health Program.

B. Analysis

Committee applications were on file from previous vacancies. Applications are eligible for review for a period of one year from date of submission. There were four applications reviewed for this position.

New members would be appointed to position type/number as listed:

<u>Member</u>	<u>Appoint to Position #</u>	<u>Term Expiration</u>	<u>Replacing</u>
Gail Winterman	At-Large (#7)	08/31/2008	Tamara Adkins

C. Alternatives / Options

1. Appoint new member.
2. Reject current applicants and re-post.

D. Recommendation

To approve #1 above.

IV. TIMING / IMPLEMENTATION

Lane County Health Advisory Committee has been without a full membership for over three months. Upon approval by the Board, letters of appointment will be processed for signature.

V. ATTACHMENTS

By-Laws

Current Health Advisory Committee Membership Roster

Application of Member Under Consideration

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THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION) IN THE MATTER OF APPOINTING ONE NEW MEMBER TO THE
AND ORDER:) LANE COUNTY HEALTH ADVISORY COMMITTEE.

WHEREAS, The Lane County Health Advisory Committee has one vacancy due to member resignation; and

WHEREAS, applications were reviewed by a quorum of the Health Advisory Committee.

NOW THEREFORE, IT IS HEREBY RESOLVED AND ORDERED that the following individual be appointed to serve on the Lane County Health Advisory Committee as listed below:

<u>Member</u>	<u>Term Expiration</u>	<u>Position Type / Number</u>
Gail Winterman	08-31-2008	At-Large (#7)

DATED this _____ day of November 2004.

Bobby Green Sr., Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 11/2/04 lane county

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OFFICE OF LEGAL COUNSEL

LANE COUNTY PUBLIC HEALTH ADVISORY COMMITTEE

"The Committee shall consist of twelve (12) members, each of whom shall serve four (4) years expiring August 31, limited to two (2) consecutive terms, but staggered over the four-year period among the members." (By-Laws, Article III, A)

"Membership shall total twelve (12) to include: seven (7) at-large representatives (one of which is a food service representative), and five (5) health members, including: a physician, dentist, nutritionist, health educator, and an 'at large' professional." (By-Laws, Article II, B)

"Whenever a vacancy occurs during a term, the replacement shall be appointed only to fill the unexpired portion of the term." (By-Laws, Article IV, A) This sentence has been interpreted to mean that a committee member may serve two full terms after filling a vacated term.

Pos #	Members/ Representing	Term	Term Expires
1	James Lakehomer At-Large (Chair)	1	08-31-05
2	Jan Nelson At-Large (Secretary)	1	08-31-06
3	Ruth Duemler At-Large	1	08-31-07
4	Colleen Bauman At-Large	1	08-31-07
5	Cynthia Roberts Nutritionist	1	08-31-07
6	William Bass At Large	1	08-31-06
7	Gail Winterman At-Large	(CT)	08-31-08
8	Beverley Hollander Health Educator	1	08-31-06
9	Beverley Thomas Health Professional	1	08-31-05
10	Dentist	1	08-31-08
11	Richard Hansen MD Physician (Vice Chair)	1	08-31-05
12	Deborah Hope At-Large	1	08-31-07

Rob Rockstroh, Director, Health & Human Services - 682-4035 – rob.rockstroh@co.lane.or.us

Karen Gillette, Public Health Program Manager - 682-4013 – karen.gillette@co.lane.or.us

Lynnae Clark, Admin. Asst. - 682-3957 – lynnae.clark@co.lane.or.us

*(CT) = To complete unexpired term until date listed.



Lane County
CITIZEN ADVISORY COMMITTEE
APPLICATION

DEC 12 2004

APPLICANT'S NAME AND CITY: <i>Gail Winterman Eugene</i>	DATE: <i>2/10/04</i>
NAME OF ADVISORY COMMITTEE: <i>Health Advisory</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.) *Please see resume. Over 20 yrs doing health promotion/prevention/education in Lane Co. Started: Women's Resource Center at MWHospital (8yrs), started volunteers in medicine clinic, manager-*
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? *3 yrs. I have been an educator of the public and of healthcare professionals. My network is broad and I would like to look for opportunities for prevention.*
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. *educ. Mental Health Crisis - our role Development of FQHC - three phases - do we have a role?*
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) *See resume. I have been on board of Directors of March of Dimes, Lane Dom. Viol. Council, worked w/ every social service and health service available to low income. - (VIM)*
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. *Good!*
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
NO
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)
 No Yes Specify:
8. How did you learn about this vacancy? Newspaper Word of mouth Other:
9. In which County Commissioner District do you reside? please check one:
 Unsure West Lane County Springfield South Eugene North Eugene East Lane County

**The Board of Commissioners has adopted the following policy on reappointments:*

- a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*
- b. The deadline for incumbent applications will be the same as the deadline for new applications.*

** Unless waived by the Board.*

Summary of Qualifications

Skilled leader with a record of accomplishment in developing and administering health care delivery systems in an ambulatory care environment.

Demonstrated proficiency as a Registered Nurse and Nurse Administrator with expertise in Cardiology, Women's Health, Family Practice, Gastroenterology, Internal Medicine, Occupational Health, and Community Health.

Highly organized project manager with twenty-three years' experience in collaborative program development and delivery, organizational development and staff training, curriculum design, community health education, community partnership building, and public relations.

Abilities

- Supervise and provide safe and competent care and health education to patients at the level of an R.N. / M.S. (Education).
- Develop and administer health services and programs in conjunction with providers, agencies, and governing boards within the guidelines set by regulatory bodies.
- Establish mission, goals, and administrative policies and procedures.
- Resolve complex problems and motivate others toward continuous quality improvement.
- Strategically plan and execute new programs consistent with an agency's vision and mission.
- Initiate and build relationships within a complex organization and among supporting organizations.
- Demonstrate understanding of the internal and external forces in the health care industry.

Professional Experience

Clinic Nurse (12/01 – present) **PeaceHealth Medical Group**

Provide direct nursing care in ambulatory care environment, including the specialties of endocrinology, surgery, neurology, infectious disease, geriatrics and family medicine. Provide conscious sedation and assist with endoscopic procedures (gastroenterology). Improve process and documentation to comply with JACHO requirements. Improve point of care laboratory testing procedures; perform a variety of outpatient procedures including wound care, phlebotomy, EKG, etc. Triage patients; provide resource and clinical support to medical staff. Maintain and improve a safe environment, advocate for patient and family needs, assist with minor surgeries and procedures, develop and deliver patient and staff education. Serve on Diversity Advisory Council for organization.

Clinic Nurse Manager (10/99 – 6/02) **Volunteers in Medicine Clinic**

Co-founder and manager of new, free family practice clinic: Design and implement all systems for front and back office, triage, clinical orientation and training. Create, oversee, and improve processes related to nursing procedures, patient education (esp. diabetic ed.), computerization, point of care laboratory testing, sterile processing, infection control, staff/volunteer health and safety, supplies and inventory, and facility management. Work with multidisciplinary team of physicians and other healthcare personnel, obtain cost-effective services and equipment, and facilitate quality improvement. Develop community partnerships and health outreach programs. Provide oversight of policy/procedural development for clinic,

nursing, and ancillary health care support. Provide recruitment, orientation and on-going training and day-to-day supervision of clinical staff including front and back office. Establish and nurture organizational culture. Network with agencies, hospitals, medical equipment suppliers, and diagnostic facilities to coordinate patient care.

Clinical Specialist – Lipid Clinic (1998- 1999)
Cardiovascular Associates. P.C.

Developed and implemented Lipid Clinic program and services under the direction and supervision of the Medical Director: Established treatment protocols and developed patient education. Managed a clinical database for Lipid Clinic patients. Supervised the treatment regimens of patients; provided instruction and support to patients and their families regarding disease processes, medications, diet, exercise, and other risk factor reduction strategies. Delivered presentations on cardiac health to public and professional groups. Conducted treadmill stress tests under supervision.

Occupational Health Nurse (1997 - 1999)
Peabody Hospital, Peabody, Oregon, OR 97130

Management of employee health concerns in a healthcare organization: Managed and implemented programs for immunizations, TB testing and surveillance, and occupational exposures to blood-borne pathogens and other infectious diseases. Conducted pre-placement physical assessments. Designed and implemented staff education programs with a strong prevention emphasis. Evaluated and managed employee injuries and worker's compensation claims. Developed and implemented new policies, programs, and continuous quality improvement activities; maintained programs and services as required by regulatory bodies. Communicated with all departments in hospital and medical group regarding employee health issues and return to work plans. Served on Safety Committee and provided training to departmental safety representatives.

Community Health Services: Provide cholesterol and blood pressure screenings, immunizations, and health education to businesses in the community.

Leadership and Employee Development Specialist (1994 - 1999)

Promotion of leadership and employee competence: Developed and delivered curriculum and consulting services within a regional healthcare system. Assessed, designed, and implemented comprehensive training plans for clinical and non-clinical work groups. Assisted with the assessment of organizational, structural, personnel, policy, and work process problems. Selected and coordinated training programs. Participated in quality management activities, and facilitated organizational change efforts. Designed and delivered new employee orientation, including mission & values, nursing orientation, customer service, policies, safety, and clinical computer skills. Initiated and facilitated new cultural diversity program throughout the organization. Coordinated programs with community college.

Women's Resource Director (1986 - 1994)

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- *Program Management:* Designed and implemented a new, comprehensive education program on women's and community health. Developed goals and administrative procedures, wrote and managed budget, conducted community needs assessment, utilized hospital and community resources to meet goals. Created speakers bureau, hospital-based classes, and conferences for the general public, local businesses, and professional medical staff. Created library and educational resource/referral center. Wrote grant proposals and business plans for new services and operating equipment. Developed and tracked quality assurance and hospital statistics. Taught various courses in community health and disease prevention. Counseled women about health and other personal issues.

- *Research and Planning:* Conducted focus groups and surveys, evaluated programs, promotional strategies for target population. Planned programs that would "cross-sell" other hospital services. Provided leadership in developing mission statement and long-range planning of new birth center, maternity case management, and prenatal education programs.
- *Networking:* Initiated and developed relationships with numerous community and government agencies to pool resources and maximize impact on underserved populations. Presented educational and promotional talks to community groups and represented the women's center to the media. Actively engaged as committee or board member in March of Dimes, Lane County Domestic Violence Council, Healthy Start 2000, and Springfield 2000.
- *Marketing and Publicity:* Wrote copy for news releases, brochures, newsletters, and advertisements. Created and maintained contacts and mailing lists for media, schools, community agencies, and the medical community.

Education and Publicity Coordinator (1979 - 1984)
Willamette Science and Technology Center, Eugene, OR

- *Program Development and Publicity Coordination:* Successfully collaborated with school administrators, teachers, college faculty, and business leaders during active expansion of outreach programs for a new science museum. Wrote and delivered curriculum and evaluation materials. Developed special exhibits and events. Managed museum staff and volunteers, scheduling, publicity, budget planning, grant administration, and fundraising.

Other Experience

- *Training Topics:*
 - ◊ Medical office procedures for nurses
 - ◊ Zenger-Miller Supervisory and Team Development (certified trainer)
 - ◊ Stress Management
 - ◊ CPR (certified trainer)
 - ◊ Communication
 - ◊ Cholesterol and Heart Disease
 - ◊ Cultural Diversity
 - ◊ Breast Health (BSE)
 - ◊ Hospital Safety
 - ◊ Health Promotion (various topics)
- *International Medical Aid* - Coordinated a project to deliver medical supplies to a non-governmental organization in Kenya and to a medical clinic in Tanzania. Arranged for procurement and delivery of supplies.

Education

Associate Degree of Nursing, (R.N.); Lane Community College (June, 1997).
 4.0 GPA Served as representative on the LCC Nursing Advisory Board.

Master of Science, Curriculum and Instruction; University of Oregon (1985). Additional work in women's health, management skills, and counseling.

Bachelor of Science, Psychology/Biology; Pennsylvania State University (1975). Emphasis on behavioral research.

Kellogg Fellowship, Community Education Programming; Field Museum of Natural History, Chicago, IL (1983).

Other Achievements

Award for "Effective Advancement of the Status of Women, 1990." Soroptimist International of Eugene, Oregon. Awarded for the development of the Women's Resource Center at MWH.

Award for "Woman of the Year, 1988." National Federation of Business and Professional Women, Springfield, Oregon.